

## In this issue

- Manager's Message
- Annual Convention
- Investment Performance Report
- Recurring Requests
- Videos and Webinars
- Q & A—2019 Statistics

## Manager's Message

Happy New Year!

I hope that everyone had a wonderful holiday season and that your 2020 is off to a great start. It is hard to believe that we are starting a new decade! I always look forward to a new year as it brings opportunities for growth and change.

This will be a year of focusing on streamlining some of our procedures and looking at ways to make our processes even easier for you. My hope is to be able to plan some events throughout the year so I can get out and meet with families, beneficiaries, and providers, and answer questions you might have regarding your sub-trust account. In fact, I will be presenting a session called **"Making the Most of your Special Needs Trust"** at The Arc State Convention on Saturday, May 2 in Portland.

I'd love to see you there!



**Cici Gaynor**  
OSNT Program Manager

*Cici*

## Stay informed

Stay informed about all of the great things happening at the OSNT by signing up for our email newsletters.

Go to [OregonSNT.org](http://OregonSNT.org), hover over Resources and select Newsletters.

For The Arc Oregon, visit our website at

[TheArcOregon.org](http://TheArcOregon.org) and click the **Stay In Touch** box to join our list.



## The Arc Oregon State Convention

*Be Seen. Be Heard. Be Counted.*

The Arc Oregon's State Convention is an annual gathering of families, advocates, and professionals in the disability community. Attendees from across the state have the chance to learn from and with each other, and expand their knowledge on a variety of topics that affect their lives and the lives of their loved ones.

Find details at:

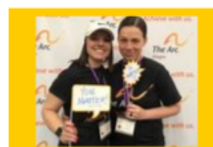
**[thearcoregon.org/2020-convention/](http://thearcoregon.org/2020-convention/)**

MAY  
1 & 2



**SAVE THE DATE**

**HOLIDAY INN  
- PDX**

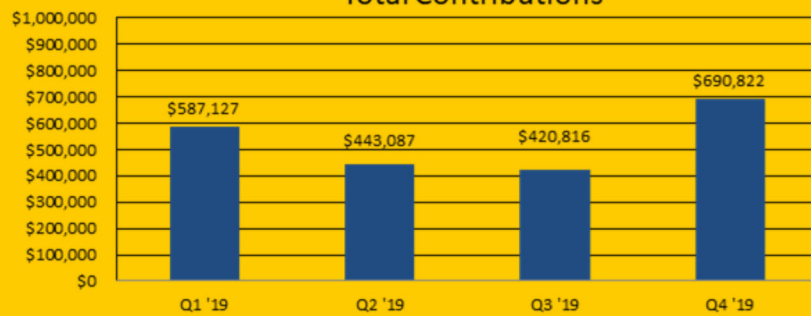


**2020 STATE  
CONVENTION**

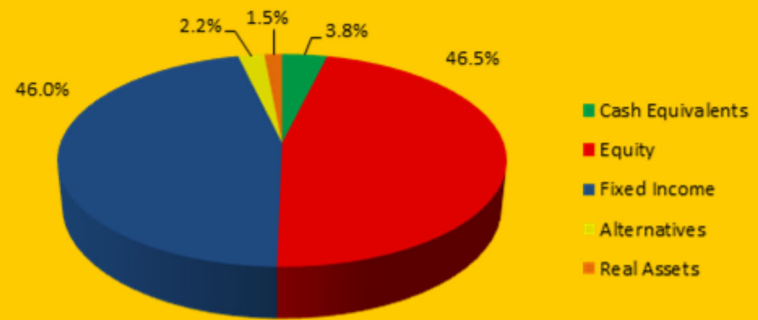
# Investment Performance

2019  
Fourth Quarter

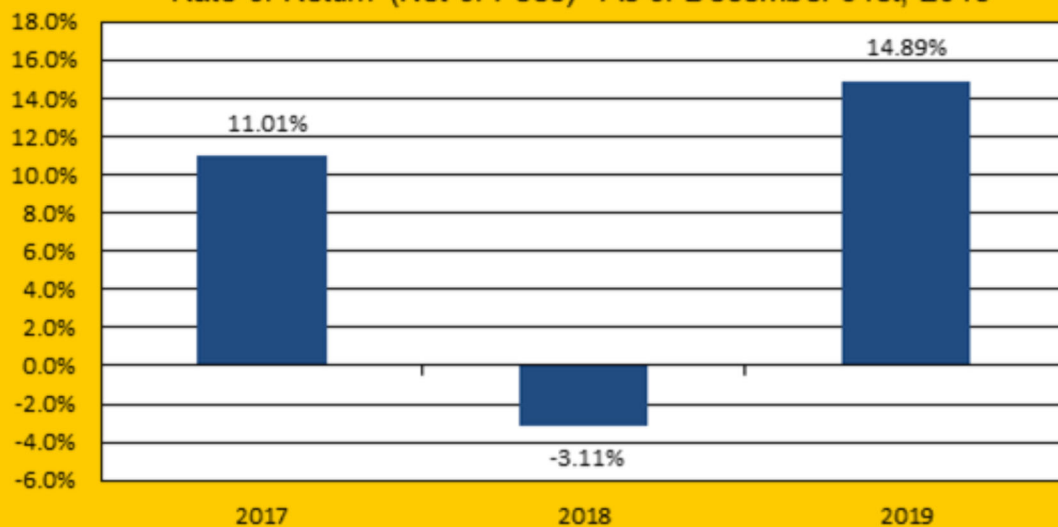
Total Contributions\*



\* Includes income to principal transfers



Rate of Return (Net of Fees) - As of December 31st, 2019



Returns shown are net of investment management fees. Information provided is obtained from sources deemed to be reliable, but KeyBank National Association and its affiliated companies, together referred herein as KeyBank, do not guarantee the accuracy, completeness, or timeliness of the information or make any warranties with regard to the results to be obtained from its use. KeyBank shall not be liable for any claims or losses of any nature, including, but not limited to, lost profits, punitive or consequential damages. This material is for informational purposes only. Past performance is no guarantee of future results. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

Investment products are: NOT FDIC INSURED • NOT BANK GUARANTEED • MAY LOSE VALUE • NOT A DEPOSIT  
NOT INSURED BY ANY FEDERAL OR STATE GOVERNMENT AGENCY

# Recurring Requests

Many participants utilize the recurring disbursement form, but if you have not (or if you need a refresher on how the process works) please read on.

You may be able to use your account to pay a regularly recurring (monthly) bill, such as internet or cable service. If this is something that you are interested in, a **Recurring Disbursement Request** form must be completed. A form can be found at [OregonSNT.org](http://OregonSNT.org) or you can call our office and request one. Following are some rules to keep in mind:

- The account to be paid must be in your name.
- If the sub-trust account balance falls below the amount necessary to cover 3 months of payments, the automatic payment may be cancelled, and you will be notified.
- Automatic payment agreements are valid for 12 months, after which a new form must be submitted.
- Once your recurring payment request has been received, please contact the vendor and change the mailing address for your billing invoices so that they are sent directly to our office for prompt payment.
- Any changes to an approved recurring payment **must** be approved by the OSNT Program Director or any increases in the monthly amount might not be covered.

## Videos and Webinars

As we advertised in our Fall Newsletter, we are working to add more information on the Resources page of our website, [OregonSNT.org](http://OregonSNT.org). We have added a **Video** section where you will be able to view videos and webinars we hope will answer questions you might have about different OSNT topics. Below is a list of upcoming topics:

- ♦ CURRENTLY AVAILABLE - **“Accessing Trust Funds”** covers key points of the disbursement process and how to access funds held in the Oregon Special Needs Trust, offering three tips to get you going.
- ♦ COMING IN FEBRUARY - **“How To: Submitting a Recurring Disbursement Request”** will walk you through the steps for requesting a recurring monthly disbursement.
- ♦ COMING IN FEBRUARY - **“Webinar: Is the OSNT right for me?”** will be recorded and available for viewing on-demand. This will be directed to families and individuals who do not currently have a sub-trust account in the Oregon Special Needs trust but are exploring the options available to them for financial planning.

Additionally, a webinar hosted by The Arc Oregon and The Arc of the United States on 12/18/2019, and described below, is available for viewing on-demand at [thearcoregon.org/events/starting-a-future-plan/](http://thearcoregon.org/events/starting-a-future-plan/).

- ♦ CURRENTLY AVAILABLE - **“Webinar: Starting a Future Plan with your Loved One”** provides an overview and resources that will help as you start planning for the future of your loved one with a disability. Experience shows that adults with an intellectual and/or developmental disability (I/DD) make a better transition from the family home when a future plan is in place.

Feel free to contact our office if you have any questions regarding the videos and/or webinars or if you have a suggested topic.

## Contact us

Oregon Special Needs Trust  
2405 Front Street NE #120  
Salem, OR 97301

Phone 503.581.2726  
Fax 503.363.7168  
[OregonSNT.org](http://OregonSNT.org)

**Cici Gaynor**  
OSNT Program Manager  
[cgaynor@thearcoregon.org](mailto:cgaynor@thearcoregon.org)

**Jessica Dollarhide**  
Administrative Assistant  
[jdollarhide@thearcoregon.org](mailto:jdollarhide@thearcoregon.org)

**Susan Stonecypher-Hawkins**  
Administrative Assistant  
[ssonecypher@thearcoregon.org](mailto:ssonecypher@thearcoregon.org)

**Paula Boga**  
Executive Director  
[pboga@thearcoregon.org](mailto:pboga@thearcoregon.org)

## Questions & Answers

Q

How many new sub-trust accounts were opened in 2019?

A

There were 21 first-party and 7 third-party accounts opened within the last year. We have 672 funded and 30 unfunded for a total of 702 accounts.

Q

How many deposits were made into the OSNT this past year?

A

There were 22 deposits for initial funding, 40 into existing 3rd party accounts, and 315 into 1st party accounts totaling \$1,421,824.66.

Q

How many disbursements were issued for the benefit of beneficiaries?

A

There were 2,277 disbursements issued for sub-account beneficiaries for a total of \$972,343.25 in 2019.

*If you would like to schedule a presentation, ISP participation, or a training session on how to fill out disbursement paperwork, call our office today!*